Web : www.alameen.ac.in

AL-AMEEN ENGINEERING COLLEGE

An Autonomous Institution

(Accredited by NAAC with "A" Grade - NBA Accredited for B.E., EEE, ECE)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai.)

Karundevanpalayam, Nanjai Uthukkuli Post, Erode District - 638 104. Tamilnadu. INDIA.

96777 61786 | Ph : 0424 - 2500354 E-Mail : alameenengg@yahoo.com

Alhaj. A.K. Jaffarullah
Secretary & Correspondent

Dr. A.M.J. Md. Zubair Rahman, Ph.D.,
Principal

No. AEC / GRC / 2026-27 / 001

Date : 10.11.2026

OFFICE ORDER

Reconstitution Of Grievance Redressal Committee (GRC)

The Institute has reconstituted the Grievance Redressal Committee (GRC) as per the Circular issued by the AICTE F.NO 1-101/AICTE/PGRC/Regulation/2019 Dated 31.03.2023 & Anna University Academic Regulations 2025 for One year, from 2026 to 2027, to handle individual and collective grievances of the Institution's stakeholders. The Principal leads the committee, and all necessary actions and GRC conclusions will be conveyed to the complainant as needed.

The committee's members are as follows:

S. No.	Name of the Member	Role	Designation	Contact Details & Email ID
1	Dr.A.M.J. MD. Zubair Rahman	Chairperson	Professor & Principal	Ph: 04242500354 principal@alameen.ac.in
2	Dr. N. Rameshkumar	Member Secretary	Professor & Dean (Administration)	Ph: 9842022458 nrameshkumar@alameen.ac.in
3	Dr. K. Sundareswari	Faculty Representative	Professor & Head (S&H)	Ph: 9489364132 sundariaec@gmail.com
4	Dr. A. Sathik Basha	Faculty Representative	ASP / EEE	Ph:9944620951 sathikbanu@gmail.com
5	Dr. N. Jafarulla	Faculty Representative	ASP / S&H	Ph:9865073866 njafarulla@alameen.ac.in
6	Ms. Devi M (730223205005)	Student Representative	IV Year / IT	--
7	Mr. Joshua Fredric J (730224105005)	Student Representative	III Year / EEE	--

A student representative has been appointed to the committee to represent the students of our institution.

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Principal

The College has already established an Online Grievance Redressal Mechanism to resolve grievances. The AICTE Ombudsperson and Anna University Standing University Grievance Redressal Committee functions were notified to the Institute's GRC members.

Web Portal: **https://alameen.ac.in/Online Grievances/**

Whatsapp / Call: Dr. N. Rameshkumar,
Member Secretary,
Cell: 9842022458

Email: The complainant may raise the grievance on email id **grievancecell@alameen.ac.in**

Suggestion Box: Written grievances can be submitted to the Suggestion Box located in each department's HOD Cabin and Principal room.

Anna University Standing University Grievance Redressal Committee

The Convener
Standing University Grievance Redressal Committee
(Constituent Colleges)
Office of the Director - Constituent Colleges
University Administrative Building
Chennai, 600025
e-mail ID: ccaugrcell@annauniv.edu

AICTE Ombudsperson for Grievances

Prof. R.V. Raja Kumar,
Ombudsperson (PGDM), AICTE,
C/o Public Grievance Redressal Cell,
All India Council for Technical Education,
New Delhi-110070
Email : complaint@aicte-india.org

A.M.J. 10/11/24

Principal

Dr. A.M.J. MD. ZUBAIR RAHMAN
M.E.,M.S.,Ph.D.,
PRINCIPAL
AL-AMEEN ENGINEERING COLLEGE
(AUTONOMOUS)
KARUNDEVANPALAYAM, ERODE - 638 104.

Copy to
1. All Members concerned.
2. College and Department Notice Board.
3. All HoD and Dean.
4. Principal Office.

AL-AMEEN ENGINEERING COLLEGE * AUTONOMOUS * ERODE

CENTRE FOR STUDENT AFFAIRS
ANNA UNIVERSITY
CHENNAI - 600 025

Dr. D. ARIVUDAINAMBI
DIRECTOR

Phone : 044-22357078/ 79
Email : dsa@annauniv.edu

Lr. No. CSA / SA3 / 206 / 2026 Date: 29.10.2026

To
1. The Dean of University Departments / Regional Campuses / Constituent Colleges of Anna University.
2. The Principal of all Government / Self-financing Engineering Colleges / Autonomous Colleges affiliated under Anna University.

Sir / Madam,

Sub: Anna University – Centre for Student Affairs – Online students' Grievance Redressal System on University Web Portal – Circular – Reg.

Ref: 1.Registrar, Anna University- Circular dated 22-05-2026
2.Registrar approval dated 12-08-2026
3.This office mail, dated: 07.04.2026 & 17.08.2026

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It is hereby informed that the Student Grievance Redressal Committee (SGRC) Portal has been established to facilitate the submission, monitoring, and redressal of grievances raised by students. In this regard, all Principals are instructed to disseminate information regarding the SGRC Portal to all students in their respective colleges and create adequate awareness about its purpose and usage. The portal link and the poster attached shall be widely publicised through appropriate means, including the college website, notice boards, student communication groups, and other relevant communication channels, to ensure that all students are aware of and have access to the portal. The SGRC Portal can be accessed through the following link: https://www.auegov.ac.in/GrievancePortal/

Further, all Principals are requested to ensure the effective implementation and proper functioning of the SGRC Portal in their respective colleges. All grievances received through the portal shall be examined and addressed within **five (5) days from the date of receipt**. The corresponding **Action Taken Report (ATR)** shall also be submitted through the portal within the stipulated timeframe. All Principals are therefore requested to monitor the grievances regularly and ensure their timely redressal, along with the submission of the requisite Action Taken Reports through the portal, without fail.

This may be treated as a matter of priority.

29/10/26

DIRECTOR

29/10/26

ANNA UNIVERSITY

PROGRESS THROUGH KNOWLEDGE

STUDENT GRIEVANCE REDRESSAL

YOUR VOICE MATTERS

1. **IDENTIFY THE CONCERN**
   Clearly understand and define the issue you are facing.

2. **APPROACH THE APPROPRIATE AUTHORITY**
   Contact the concerned department or designated authority.

3. **SUBMIT YOUR GRIEVANCE THROUGH THE OFFICIAL MECHANISM**
   Submit your concern, complaint or suggestion through the official portal.

4. **TRACK THE RESOLUTION**
   Monitor the status and follow up until your grievance is resolved.

Anna University's Student Grievance Redressal System

provides an official mechanism for students to submit concerns, complaints or suggestions and aims for a transparent and time-bound response.

FAIR • TRANSPARENT • TIME-BOUND

For more details and to submit your grievance, visit:
https://www.auegov.ac.in/GrievancePortal/

We are here to listen and help.
Together, let's build a better campus.