

AL – AMEEN ENGINEERING COLLEGE (AUTONOMOUS)



Accredited by NAAC with “A” Grade :: An ISO Certified Institution
(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Karundevanpalayam, Nanjai Uthukkuli Post, Erode – 638 104. Tamilnadu. India.



Internal Quality Assurance Cell (IQAC)

Dr. A.M.J. Md. Zubair Rahman M.E., MISTE., Ph.D.,
Principal & IQAC Chairman

Dr. O. Cyril Mathew M.E., Ph.D.
Dean – IQAC

Date: 22.03.2024

Minutes of IQAC Meeting

The IQAC Meeting was conducted and the following points were discussed:

- IQAC meeting was presided over by our respected Secretary & Correspondent sir. He welcomed all the members for the IQAC meeting. Principal welcomed all the internal and external members for the IQAC meeting in Physical mode. Principal presented the agenda of the meeting to all the members.
- The Minor and Honours degree for the 2021-25 Batch students is finalized and implemented in the forthcoming semester.
- Progress of Research and Development activities of each department is discussed.
- Principal Congratulated Electronics and Communication Engineering for their approval of research centre from Anna University.
- Online Guest Lecture in Technical and Non-Technical topics were organized by all the departments.
- Annual Quality Assurance Report for the academic year 2021-22 is uploaded in the portal and document verification is in progress.
- Due to the increasing trend in placement of companies, it is decided to introduce M.E. Industrial Safety and Engineering and Master of Business Administration (M.B.A.).
- AICTE and Anna University approved to introduce the following two new courses from the academic year 2024-25
- Principal addressed the first year students about the benefits and eligibility criteria for Honours and Minor degree. Hence insisted the students to secure more than 7.5 CGPA upto third semester to get eligible for Honours degree.
- HoDs are informed to encouraged all the second and Third year students to do internship during the summer vacation since internship is included in the autonomous curriculum as credit course.

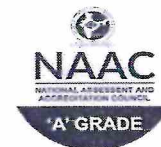
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- IQAC Coordinator presented the department wise results and the overall result analysis of the Continuous Assessment Test.
- Controller of examination explained the pre-examination, during the examination and post examination process to be carried out.
- Principal updated the following Research and Development Activities like Journal Publication by the individual departments and overall, by the institution in SCI, WoS, Scopus and UGC Care indexed journals, Number of Patents Applied/Published/Granted by the individual departments, Status of Research Projects funding received, Consultancy Projects completed by the individual departments.
- Principal Discussed about the schedule and arrangements carried out for Annual day and sports day.
- Principal stated about the list of awards to be distributed on Annual and sports day.
- Faculty members are encouraged to attend Internationally recognized Certified training in emerging Technologies.
- Placement details of 2020-2024 Batch students were presented and explained the steps taken to enhance the placement percentage.
- Higher Education cell coordinator presented the proposed activities for the academic year 2023-24.
- Principal stated Engagement of Alumni in activities like Guest lectures, Conducting Mock interviews, Training our students, and being invited as Jury members in various competitions.
- Informed the HoDs to identify the Certified courses for working Professionals and to discuss with the faculties to join the course.
- Industrialist Given hats off to Career development cell (CDC) for their planning and execution of activities related to placement activities, Management, staff, infrastructure and alumni are the four pillar of the College.



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- Alumni suggested the Students should make themselves strong in fundamentals during 2nd year, co-curricular during 3rd year and final year for career placement.
- Active participation and enthusiasm is needed in exploring the assigned task and to come up in career.
- One competition is conducted by each club, common to all the departments in the academic year 2023-24 (ODD semester). Certificates and prizes were given to motivate the students.
- Principal insisted about the maintenance of documents in ISO formats and periodic verification by department ISO coordinators.
- Guest lectures by eminent resource person from various institutions were conducted for Higher studies opted students by Higher Education cell.
- Principal discussed the MoU renewal and under process.
- Principal discussed the Celebration of national and international commemorative days, events and festivals for the academic year 2023-24
- 60 tree saplings were planted near by villages during the Universal Human values workshop organized by our college.
- Controller of Examinations presented the Conduction process of End semester Examinations – November / December 2023 and it was completed successfully as per the schedule and results were published.
- Controller of Examinations Presented the End semester Result analysis for the academic year 2023-24 (Odd semester).
- IQAC Coordinator proposed a vote of thanks, thanking all the members of IQAC for their valuable suggestions given for the further improvement of the quality standards of institution and for their future involvements.
- Principal thanked all the members of the IQAC for their participation and active involvement in the discussions.

DEAN IQAC

A.M.J. - M

PRINCIPAL

Dr. A.M.J. MD. ZUBAIR RAHMAN
M.E., M.S., Ph.D.,

PRINCIPAL
AL-AMEEN ENGINEERING COLLEGE
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KARUNDEVANPALAYAM, ERODE - 638 104.

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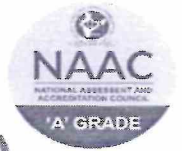


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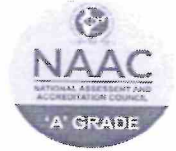
Dr. O. Cyril Mathew M.E., Ph.D.
Dean – IQAC

S. No.	Name of the Member	Category	Signature
1.	ALHAJ. A. K. JAFFARULLAH, Secretary & Correspondent, AEC	Member representing the Management	
2.	Dr. A. M. J. MD. ZUBAIR RAHMAN, Principal, AEC	Head of the Institution / Chairperson	
3.	Dr. M. MOHAMED MUSTHAFA, Vice-Principal & HOD / CSE, AEC	Member representing the Teacher	
4.	Dr. G. BALAJI, COE & DEAN - S & H	Member representing the Teacher	
5.	Mr. A. MOHAMMED SAFIULLAH, Administrative Officer, AEC	Member representing the Senior Administrative Officer	
6.	Dr. N. RAMESH KUMAR, HOD / EEE	Member representing the Teacher	
7.	Dr. K. SUNDARESWARI, HOD / S & H	Member representing the Teacher	
8.	Dr. R. BALUSAMY, HOD / MECH	Member representing the Teacher	
9.	Dr. A. SATHIK BASHA Associate Professor / EEE	Member representing the Teacher	
10.	Mr. V. VEERARAM KUMAR, HOD / CIVIL	Member representing the Teacher	
11.	Mr. R. SAHUL HAMEED, Head / Training & Placement	Member representing the Teacher	
12.	Mr. A. MURUGESAN, Estate Officer, AEC	Member representing the Local Society	

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13	Mr. M. MUBARAK BASHA, Founder & CEO, VIVID InfoTech, Chennai.	Member representing the Industrialist	
14	Mr. S. BALAJI, Managing Director, CPLR, Chennai.	Member representing the Industrialist	
15	Mr. J. SELVAPERUMAL Network Engineer (GET), HCL Technologies, Chennai.	Member representing the Alumni	
16	Mr. B. GANESAN Data Engineer, Decision Minds, Bengaluru.	Member representing the Alumni	
17	Ms. A. KATHIJA PARVEEN IV - ECE, AEC	Member representing the Students	
18	Mr. S. A. NAVEEDIMRAN IV - MECH, AEC	Member representing the Students	
19	Dr. O. CYRIL MATHEW, DEAN - IQAC	IQAC Coordinator	

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