



AL-AMEEN ENGINEERING COLLEGE

An Autonomous Institution

(Accredited by NAAC with "A" Grade)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai.)

Karundevanpalayam, Nanjai Uthukkuli Post, Erode District - 638 104, Tamilnadu. INDIA.

96777 94947, 96777 61786 E-Mail : alameenengg@yahoo.com



ISO 9001:2015 Certified

Alhaj. A.K. Jaffarullah

Secretary & Correspondent

No. AEC-GB/07/2023-24/01

Dr. A.M.J. Md. Zubair Rahman, Ph.D.,

Principal

Date: 14.05.2024

GOVERNING BODY MEETING NOTIFICATION

Date, Time & Venue	30.05.2024 (Thursday), 11:00 AM
Meeting No.	07
MEMBERS	
Chairperson (Management)	Mr. A.K. JAFFARULLAH Secretary & Correspondent, AEC
Management Members	Mr. A.S. MOHAMED HARIS, MBA., Vice President, AEC
	Mr. K.M. MOHAMED SHAMEEM, B.E., M.S., Life Member, AEC
	Dr. M.S. ZUNAITH AHAMED, MBA., Ph.D., Life Member, AEC
	Mr. M. MOHAMMED YASIR, M.S., Life Member, AEC
Internal Members	Dr. M. MOHAMED MUSTHAFA Vice Principal, AEC
	Dr. G. BALAJI Controller of Examinations, AEC
Educationist	Dr. N. ALAGUMURTHI Professor of Mechanical Engineering Pondicherry Engineering College Pondicherry -605014
UGC Nominee	Prof. R.P. SINGH Former Director, MANIT, Bhopal 3/22, MANIT Campus, Bhopal, Madhya Pradesh – 462 051.
University Nominee	Dr. R. NEDUNCHEZHIAN, Professor, Department of Computer Science and Engineering Coimbatore Institute of Technology (CIT), Coimbatore, Tamilnadu – 641014.

State Government Nominee	Dr. A.M. KALPANA, Professor (CAS), Department of Computer Science and Engineering Government College of Engineering, Salem – 636 011.
Member Secretary	Dr. A.M.J. MD. ZUBAIR RAHMAN, Principal

AGENDA

The following items are to be considered for approval in the Seventh Governing Body Meeting:

- 07:01 To confirm the Minutes and action taken report of the 6th Meeting of the Governing Body and the Members of all Statutory Bodies and Non-Statutory Committees.
- 07:02 To consider and approve the members and meetings of Board of studies meetings for Engineering & Technology programmes and MBA programmes
- 07:03 To consider and approve the faculty recruitment for the academic year 2024 -2025.
- 07:04 To consider and approve the curriculum and syllabi for the new programmes proposed for the academic year 2024-2025.
- 07:05 To consider and ratify / approve the academic plan and activities for the academic year 2023-2024.
- 07:06 Any Other points with permission of Chair.

All concerned are requested to make it convenient to attend the meeting and offer your valuable inputs and suggestions.

A.M.S.M.
14/5/24

Member Secretary

Dr. A.M.J. MD. ZUBAIR RAHMAN
M.E.,M.S.,Ph.D.,
PRINCIPAL
AL-AMEEN ENGINEERING COLLEGE
(AUTONOMOUS)
KARUNDEVANPALAYAM, ERODE - 638 104.



A.K. Jaffarullah

Governing Body Chairperson

Alhaj. A.K. JAFFARULLAH
SECRETARY & CORRESPONDENT
AL-AMEEN ENGINEERING COLLEGE
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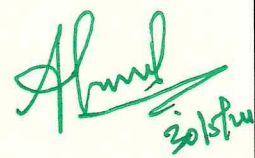
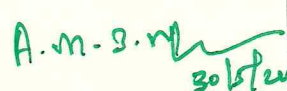

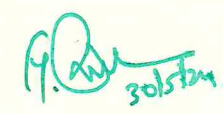
No. AEC-GB/07/2023-24/02

Date: 30.05.2024

MINUTES OF THE SEVENTH GOVERNING BODY MEETING

The Seventh meeting of Governing Body was held on 30th May 2024, Thursday at 11:00 Forenoon under the Chairmanship of Mr. A.K. JAFFARULLAH, Secretary & Correspondent, Al-Ameen Engineering College (Autonomous), Erode. The following members were present

S.No.	Name & Address of the Member	Position in the Governing Body	Signature
1	Mr. A.K. JAFFARULLAH Secretary & Correspondent, AEC	Chairperson (Management)	
2	Mr. K.M. MOHAMED SHAMEEM, B.E., M.S., Executive Member, AEC.	Management Member	
3	Dr. M.S. ZUNAITH AHAMED, MBA., M.Phil., Ph.D., Life Member, AEC.	Management Member	
4	Mr. A.S. MOHAMED HARIS, MBA., Life Member, AEC.	Management Member	
5	Mr. M. MOHAMMED YASIR, M.S., Life Member, AEC.	Management Member	
6	Prof. R.P. SINGH Former Director, MANIT, Bhopal 3/22, MANIT Campus, Bhopal, Madhya Pradesh – 462 051.	UGC Nominee	
7	Dr. S. AMAL RAJ Professor, Centre for Environmental Studies, CEG Campus, Anna University, Chennai – 600 025.	Anna University Nominee	

8	Dr. N. ALAGUMURTHI Professor of Mechanical Engineering Pondicherry Engineering College Pondicherry -605014	Educationist	
9	Dr. A.M.J. MD. ZUBAIR RAHMAN Principal	Member Secretary	
10	Dr. M. MOHAMED MUSTHAFA Vice Principal	Internal Member	
11	Dr. G. BALAJI Controller of Examinations	Internal Member	

All the members were present for the meeting. All the drafted and recommended documents have been sent to all the members earlier for their kind reference to give inputs and suggestions during the meeting.

The Chairman greeted each member of the Governing Body and provided a brief overview of the trust and its service initiatives. The new members were welcomed to the panel by Principal Dr. A.M.J. MD ZUBAIR RAHMAN, Member Secretary.

On completion of the formal introduction, the Principal, Member secretary presented the agenda of the meeting for discussion to the members. The minutes of the meeting were given below

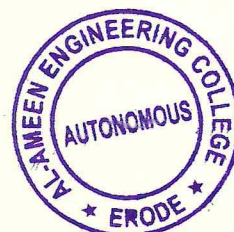
Item 07:01	To confirm the Minutes and action taken report of the 6th Meeting of the Governing Body and the Members of all Statutory Bodies and Non-Statutory Committees.
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Action Taken on the Minutes of the 6th Meeting of the Governing Body (09.12.2024)

Suggestion 1: Firewall Upgrade: Immediate action is essential to replace the current firewall for enhanced network security as user demands increase.

Action Taken:

A purchase order has been placed for the **Skylink Networks EN6200 Prime Quad Unified Security Gateway**, valued at **Rs. 1,54,750**. The product is expected to be in use starting from **March 25, 2024.**"



Suggestion 2: Psychological Programs: Organize more programs through NSS clubs focusing on drug abuse prevention and addressing women's sexual harassment.

Action Taken:

"On November 23, 2023, the NSS Unit organized an awareness speech for students focused on understanding the concepts of Good Touch and Bad Touch, aiming to prevent drug abuse and address women's sexual harassment."

Suggestion 3: NPTEL and MOOC Participation: Encourage faculty members to complete additional NPTEL and MOOC courses to enhance personal development.

Action Taken:

"To enhance personal development, faculty members are encouraged to participate in NPTEL and MOOC courses. As a result, 32 certificates have been received by our faculty for successfully clearing NPTEL exams conducted by IITs during the academic year 2023-2024, with 10 faculty members achieving Gold, Silver, and Elite status."

Suggestion 4 : Book Publication: Promote the publication of books authored by faculty to support overall professional growth.

Action Taken:

5 Books have been published by our faculty with ISBN registration.

- Dr. N. Ramesh Kumar, HOD / EEE – Published a book on Renewable Energy Scientific International Publishing House, Mannargudi, Tamilnadu. ISBN Number: 978-93-5757-270-5. First Edition
 - Dr. K. Sundareswari, HOD/ S&H "Calculus and Differential Equations", Balaji Publishers, West Mambalam, Chennai, Tamil Nadu. ISBN Number: 978-81-9640-488-8. First Editon.
 - Dr. O. Cyril Mathew, Dean IQAC & Head/ ECE "Networks and Security", Prime International Publication Tiruvarur, Tamil Nadu. ISBN Number: 9789360100858. First Edition
 - Mr. M.Mohideen Batcha AP/MECH, "Concepts of Thermal Engineering and Heat Transfer", Prime International Publication Tiruvarur, Tamil Nadu. ISBN Number: 978-93-6010-323-1.
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The Governing Body reviewed and resolved to ratify the Minutes and action taken report of the 6th Meeting of the Governing Body and the Members of all Statutory Bodies and Non-Statutory Committees.



Item 07:02	To consider and approve the members and meetings of Academic Council, Board of studies meetings for Engineering & Technology programmes and MBA programmes
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- Minutes of the 7th Board of Studies Meeting were presented for information to the Governing Body.
- Minutes of the 1st Board of Studies meeting for MBA Programme were presented for the information to the Governing Body.
- Minutes of the 7th Academic council Meeting were presented for information to the Governing Body.

The Governing Body reviewed and resolved to approve the Minutes of Meeting of all Board of Studies and Academic Council meetings.

Item 07:03	To consider and approve the faculty recruitment for the academic year 2024 - 2025
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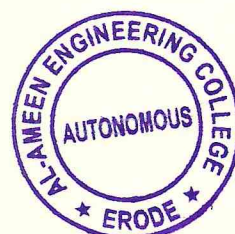
- Governing Body reviewed the faculty recruitment made by the various staff selection committees of academic year 2024-2025

S.No	Department	No.of. Faculties required	No.of. Faculties recruited
1	Master of Business Administration MBA	04	04
2	M.E. Industrial Safety Engineering	01	01

- Governing Body approved the faculty recruitment made through the staff selection committees of academic year 2024-2025

Item 07:04	To consider and approve the curriculum and syllabi for the new programmes proposed for the academic year 2024-2025.
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Governing Body reviewed and resolved to approve the Curriculum and Syllabi based on the recommendations of the respective Board of Studies for the new Programmes Master of Business Administration and M.E. Industrial Safety Engineering proposed during the academic year 2024 – 2025.



Item 07:05	To consider and ratify / approve the academic plan and activities for the academic year 2023-2024.
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The Governing Body reviewed and resolved to ratify the schedule and activities for the academic year 2023 – 2024.

Item 07:07	Any other points with the permission of the chair.
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The Governing Body was informed about the

1. End semester Examinations – Nov / Dec -2023 Results (Except I semester UG/PG).
2. AY: 2023-24 Scholarship details.
3. Revision in Claims approved in the 6th Finance Committee Meeting.

Finally, the Principal of the Institution delivered the Vote of thanks.

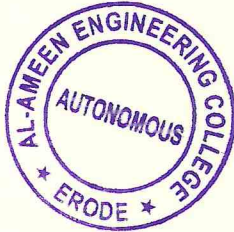
The meeting came to an end by 01:15 PM.

Prepared By

A.M.J. M. Zubair Rahman
20/10/24

Member Secretary

Dr. A.M.J. MD. ZUBAIR RAHMAN
M.E., M.S., Ph.D.,
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Approved By

A. K. Jaffarullah

Governing Body Chairman

Alhaj. A.K. JAFFARULLAH
SECRETARY & CORRESPONDENT
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